

MINUTES

Finney County Public Library Board of Trustees Meeting April 18, 2022 5:00 PM

Members Present: Christine Lightner, Robert Scrivner, Dave Jones, Claudia Ward

Members Absent: Empty Seat

Others Present: Pam Tuller—Library Director, Sue Considine—LS&S, Calli Villanueva—Programming Director, Karissa Rojas—Recorder

Christine Lightner called the meeting to order at 5:00 pm. Christine asked if there were any additions or corrections to the agenda. Pam asked to remove introductions.

Minutes: The February minutes were presented for approval. Christine asked if there were any additions or corrections to the minutes. **Dave Jones made a motion to accept the February minutes. Claudia Ward seconded the motion. The motion carried. The February minutes were approved for filing.** The March minutes were presented for approval. Christine asked if there were any additions or corrections to the minutes. **Robert Scrivner made a motion to accept the March minutes. Claudia Ward seconded the motion. The motion carried. The March minutes were approved for filing.**

Financial Reports March: Christine asked if there were any questions or comments regarding the March financial reports. The Board discussed the state aid amount. Claudia noted spending on dues and subscriptions. Christine noted that total budget spent is on track. **Claudia Ward made a motion to accept the March financial reports. Dave Jones seconded the motion. The motion carried. The March financial reports were approved for filing.**

Statistics Reports March: Christine Lightner asked if there was any discussion of the March Statistic reports. **Statistics for March were approved by consensus.**

Friends of the Library: Lydia Smith said the flower bed project is at a standstill because of a major leak in the water line in the front of the library. She is waiting for the county to fix and inform. The Friends bookstore has added new categories for Large Print and Short Stories. She said they are preparing for a book sale in May. Lydia said thank you to Claudia for her time on the Board.

Board of Trustees Report:

Claudia Ward – Said being on the board has been entertaining

Dave Jones – Noted Claudia has been a great advocate for the library

Christine Lightner – Said she appreciates seeing the library logo on staff polos and cardigans. She would like to see the library have programs and events posted at local business to reach out to our diverse community. Recommends the new president call an Executive session once per year.

Robert Scrivner – Thanked Christine and Claudia for service to the Board.

Director's Report - We welcomed new staff members, Autumn and Tony, in March. Pam had many travels in March, including 2 personal trips and a trip to Wichita for a leadership training. Due to illness and a snow storm, Pam and Karissa did not attend PLA.

In the middle of March, we were notified that the Library had been nominated for the Garden City Chamber of Commerce Awards for the Best Non-Profit of the Year. This is a great honor to have been nominated, but we will not be receiving the award this year. The awards ceremony will be held on April 21st and the Library will be mentioned as a nominee.

As the year continues, Library staff continue working on plans for Summer Reading and other special events for the year. Adult Fiction Weeding Project was completed in March (way to go Karissa and Circulation Staff!!!). Both the Adult Fiction and Non-Fiction sections look great after the shifting project. We are looking forward to being involved in the Culture Fair (May 21st) being planned with Turning Point Church and Catholic Charities.

Current Projects in the works:

- Reading Incentives (Beanstack) and Booklists being developed
- Author Spotlights for April – Maya Angelou and William Shakespeare
- Finnup Foundation grant application for equipment and staffing for Oral Histories – Submitted

Staff Report

- 2 new staff members started in March – Autumn and Tony
- Staff Development Day - April 15th.

Partnerships Report

- Catholic Charities – presenting at classes hosted by Catholic Charities. Tours being scheduled.
- Catholic Charities and Turning Point Church - Culture fair being planned for May 2022.
- USD 457 Afterschool Programs –Take and Make Crafts will be sent out once a week.
- Garden City Arts – Art Display by Robert Joy – Mixed Media
- USD 457 – Many Library tours, literacy/parent nights and school visits being planned
- HPPR – Pam will be on the radio 4/13/2022 from 11:00 – 12:00

Programming Report (Calli Villanueva)

- Upcoming In-Person Programming
 - Mondays
 - Tween Time 6:00pm
 - Tuesdays
 - Young and Restless 4:30pm
 - Adulting 101 and Intro To... 6:30pm
 - Wednesdays
 - Storytime 4:30pm
 - Thursdays
 - Movie Mania 4:30pm
 - T.A.L.C (3rd Thursdays) 6:00pm
 - Worms Around the World (4th Thursday) 6:00pm
 - Fridays
 - Wee Readers 10:30am
 - Computer Basics (English) 3:00pm
 - Game Night 4:30pm
 - Saturdays
 - Wee Readers 10:30am
 - Computer Basics (Spanish) 12:00pm
 - Anime Afternoons (Every other Sat) 2:00pm
 - Lego Club (Every other Sat) 3:00pm

Correspondence: Andrew Lee Resignation Letter

Old Business:

- Policy - Privacy and Confidentiality **Action:** Motion to approve. **Christine Lightner made a motion to accept the Privacy and Confidentiality Policy. Robert Scrivner seconded the motion. The motion carried.**
- Officer Nominations – Rebecca Price and Paula Kimbrel have been approved. Jay Cook and Marsha Rupp bio letters to be presented to county.

New Business:

- Policy – Video Surveillance **Action:** Motion to approve. **Christine Lightner made a motion to accept the Video Surveillance Policy. Dave Jones seconded the motion. The motion carried.**
- Handout - 2023 Budget

Out of Contract Expenses

- \$73.06 – OOC Card
- \$720.50 – FOL 1st Quarter Sales

The meeting adjourned at 6:01 pm.

The next meeting is scheduled May 16, 2022.

Respectfully submitted,

Claudia Ward