

MINUTES

Finney County Public Library Board of Trustees Meeting January 22nd, 2024 5:00 PM

Members Present: Paula Kimbrel, Dave Jones, Marsha Wright, Marsha Rupp, Jay Cook, Matias Gonzalez-Flores

Members Absent:

Others Present: Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder, Sue Considine – via Zoom

Minutes: The December minutes were presented for approval. Paula asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the December minutes. Jay Cook seconded the motion. The motion carried. The December minutes were approved for filing.**

Financial Reports Nov/Dec: Paula asked if there were any questions or comments regarding the November financial reports. **Marsha Wright made a motion to accept the November financial reports. Paula Kimbrel seconded the motion. The motion carried. The November financials were approved for filing.** Paula asked if there were any questions or comments regarding the December financial reports. Paula noted interest increasing on the Wampler account. Pam highlighted the \$1000 WKCF Grant. **Marsha Wright made a motion to accept the December financial reports. Jay Cook seconded the motion. The motion carried. The December financials were approved for filing.**

Statistics Reports Nov/Dec: Paula asked if there were any questions or comments regarding the November statistics report. **Marsha Wright made a motion to accept the November statistic reports. Jay Cook seconded the motion. Statistics for November were approved by consensus.** Paula asked if there were any questions or comments regarding the December statistics report. Paula and Pam explained low attendance numbers caused by the library closing or programming being cancelled on certain days due to the weather. **Marsha Wright made a motion to accept the December statistic reports. Jay Cook seconded the motion. Statistics for December were approved by consensus.**

Friends of the Library: Lydia Smith said Friends of the Library renewal letters have been sent out and they have received half of them back. She said the bookstore had a wonderful 4th Quarter, with it being the second quarter they have made over \$900. Since there have been no book sales due to water damage, they have been pushing the bookstore. Lydia said the next meeting is scheduled February 10th.

Board of Trustees Report:

Paula Kimbrel – thanked Pam and Sue for working with them and making things go smoothly. She said she appreciated Pam for taking care of staff by offering rides on snow days.

Matias Gonzalez-Flores – said he appreciated their patience with him missing meetings and his goal is to provide help for programming events.

Marsha Rupp – thanked Pam for keeping everyone safe by closing early or opening late on snow days. She offered to provide help when the library is acting as a warming shelter.

Marsha Wright – said she applauds all of you for being proactive in connecting with the community.

Dave Jones – apologized for missing the last meeting. He said he saw the commission approved money for the sign repair. He applauded Pam for stepping forward to help with Rotary.

Jay Cook – said he visited Wichita Barnes and Nobles and it felt like a familiar environment because of the library.

Director's Report - As we move into 2024, I have been reflecting on 2023. So many memorable things took place: Fantastic numbers for Summer Reading and Halloween Extravaganza, Informative Staff Day (training), Computer and Server Updates, Water Damage in the Meeting Rooms, Grants Awarded (WKCF - \$5,000 for Story Walks / \$278.30 for Kansas Notable Books / \$5,000 for Early Literacy), Conferences Attended (Lead the Way – Outreach / LS&S Leadership Summit / LibLearnX), Partnership with Genesis for Navigate Your Needs Program is a great success, and the development of a new Strategic Plan. We have seen it all, funny, sad, exciting, challenging and rewarding. We are ready to sail through 2024 and expect to see all types of things to come.

Current Projects in the works:

- WKCF Grant for Story Walk – Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates – Flex seal fixed the leak; however, ~~Rex~~ Pam is looking for bids to replace the pipe(s). The replacement of the floor will be scheduled after the pipe is fixed

Partnerships Report

- Garden City Arts – T. Wasinger – Monotype, Acrylic, Mixed Media
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns

Programming Report (Calli Villanueva)

Correspondence: Bank Letter, WKCF - \$1000 Christmas grant, Holiday letters

Old Business:

- Water Damage – Pam explained the pipe, floor and wall in the meeting room are covered through insurance, but she would like to be proactive and repair 5 other pipes for a total of \$7010.52 **Review Action:** How much can Library put towards repairs, county request next Monday. **Marsha Wright made a motion to request the Total cost of repairs be presented to the county commission for payment. Paula Kimbrel seconded the motion. The vote 5 in favor and Dave Jones abstained. The motion carried.**

New Business:

- Policy Review – Pam explained that the library will put together, update and present policies. She would also like to focus on the policy for book challenges. She said budgeting coming up in March.

Out of Contract Expenses: Paula Kimbrel made a motion to approve the Out of Contract expenses and transfer. Marsha Wright seconded the motion. The motion carried.

- \$976.10 – FOL 4th Quarter Sales
- \$278.30 – Watermark Books
- \$600.00- Mike's Tree Service for Fall Cleanup
- \$325.00 – Mike's Tree Service for Tree limb removal
- \$9.14 – Transfer OOC to OOC card

The meeting adjourned at 5:52 pm.

The next meeting is scheduled February 26th, 2024.

Respectfully submitted,

Jay Cook