

MINUTES

Finney County Public Library Board of Trustees Meeting October 21, 2024 5:00 PM

Members Present: Paula Kimbrel, Dave Jones, Marsha Wright, Marsha Rupp, Jay Cook, Matias Gonzalez-Flores

Members Absent:

Others Present: Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder

Minutes: The September minutes were presented for approval. **Dave Jones made a motion to accept the September minutes with corrections. Marsha Wright seconded the motion. The motion carried. The September minutes were approved for filing.**

Financial Reports Sept: Paula asked if there were any questions or comments regarding the September financial reports. She asked for the sweep accounts to have the beginning and end of month balance included. **Dave Jones made a motion to accept the September financial reports. Marsha Rupp seconded the motion. The motion carried. The September financials were approved for filing.**

Statistics Reports Sept: Paula asked if there were any questions or comments regarding the September statistics report. Marsha Wright noted the number of website and Library visits. **Paula Kimbrel made a motion to accept the September statistic reports. Marsha Wright seconded the motion. Statistics for September were approved by consensus.**

Friends of the Library: Pam highlighted the bookstore's 3rd quarter sales were over a thousand dollars.

Board of Trustees Report:

Matias Gonzalez-Flores – offered to have people volunteer for the Halloween Extravaganza

Jay Cook – nothing noted

Marsha Rupp – noted the “library that way” sign is gone after road construction on Kansas Avenue. She said she went to see the Story walk sign on Fleming.

Marsha Wright – said she loved that Friends of the Library has pictures of the bookstore on the website and would like to see a picture of Dorothy's room as well.

Dave Jones – nothing noted

Paula Kimbrel – said staff worked hard on the story walk, the ribbon cutting went well and she has some pictures.

Director's Report - Happy HallowThanksMas! We have come to the holiday seasons that wrap up the year. We are all getting ready for some big events. Coming up are Halloween Extravaganza (Oct 26th), International Games Day (Nov 16th), Match Day (Dec 3rd), TALC Gift Wrapping (Dec 7th & 8th) and Dec (21 & 22nd) and Santa Storytime (Dec 15th).

Current Projects in the works:

- Policy Update – Discussion in August – Vote in October
- Inventory – Completed in 11 days, time for reports and clean up
- WKCF Grant for Story Walk – Granted - \$5,000 - Working with Barking Dogs Displays and the City of Garden City – **Installation is done** – Tally Trail from Main St to Fleming St
 - Vandalism
- A/C – Not currently working – Working with the County and Webers
 - Confirmed Freon Leak
 - Working with Webers to find and fix the leak
- Catalog Clean-Up / Inventory – Follow Up processes underway
- Teen Area – Rachel, Teen Services will briefly share ideas and plans

Partnerships Report

- Hidden Trails Brewery – Boozy Book Club - September 25th 6PM – End of Story by A.J. Finn
- Express Employment – On Site Interviews for open positions in Garden City
- Garden City Arts – Artwork on display
- Genesis – Navigating Your Needs – Ends August 31st
- Real Men Real Leaders - Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns
 - Emily (new in October)
- SER National (Senior Employment Rehabilitation) Intern
 - Jim

Programming Report (Calli Villanueva)

LS&S Visits:

July 28-31: Eduardo from IT – Replaced Sonic Wall and Switches, Updated and changed over phone system

August 26-27: Todd Frager, CEO – Annual Visit

September 23-24: Amy Johnson, Collection Management – Catalog clean up and follow up on weeding project

December 6: Carrie Gehrler, Polaris Updates

December 8: Sue Considine – 2nd yearly visit

Correspondence: None

Old Business:

- Shannon
 - Policies update
- Action:** Motion to approve

New Business:

- Holidays and Closings for 2025
- Action:** Motion to approve

Out of Contract Expenses:

- \$1127.95 - FOL 3rd Quarter Sales

The meeting adjourned at 6:24 pm.

The next meeting is scheduled December 9, 2024.

Respectfully submitted,

Jay Cook