

MINUTES

Finney County Public Library Board of Trustees Meeting December 4th, 2023 5:00 PM

Members Present: Paula Kimbrel, Marsha Wright, Marsha Rupp, Jay Cook

Members Absent: Dave Jones, Matias Gonzalez-Flores

Others Present: Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder, Sue Considine – via Zoom

Minutes: The October minutes were presented for approval. Paula asked if there were any additions or corrections to the minutes. **Marsha Wright made a motion to accept the October minutes. Paula Kimbrel seconded the motion. The motion carried. The October minutes were approved for filing.**

Financial Reports October: Paula asked if there were any questions or comments regarding the October financial reports. Paula noted interest increasing. **Marsha Wright made a motion to accept the October financial reports. Paula Kimbrel seconded the motion. The motion carried. The October financials were approved for filing.**

Statistics Reports October: Paula asked if there were any questions or comments regarding the October statistics report. **Paula Kimbrel made a motion to accept the October statistic reports. Marsha Wright seconded the motion. Statistics for October were approved by consensus.**

Friends of the Library: Lydia Smith said Friends of the Library had their election of officers. Lydia is President, Rodger is Vice-President, Kirk is Treasurer. She said Friends of the Library gave a WKCF donation to the library. Lydia said the Friends Bookstore had its largest sales ever in the 3rd quarter. They are restocking twice a week and have replaced 796 books or 61 books per week. They have repaired shelves in the bookstore and put up a poster that says “Books make good gifts.”

Board of Trustees Report:

Paula Kimbrel – said she came to Game Day and liked the variety of games available. She enjoyed seeing the staff right up front for Match Day.

Marsha Wright – said she really appreciates Lydia and Rodger for their heart and hard work

Marsha Rupp – Nothing Noted

Jay Cook – Noted the survey at Fall Fest

Director's Report – Pam Highlighted Match Day funds. She discussed the Teen Area revamp. Sue discussed the survey process and how to use the content to set goals and create Action Items.

Current Projects in the works:

- WKCF Grant for Story Walk – Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates – Flex seal fixed the leak; however, ~~Rex~~ Pam is looking for bids to replace the pipe(s). The replacement of the floor will be scheduled after the pipe is fixed.
- Strategic Planning Presentation
- Pam and Calli will be giving a presentation to the Arlington and Millington, TN Public Library staff on Outreach
- Pam and Carly will be attending the Kansas Library Association (KLA) conference Nov 1-3
- Pam will be giving a Spark Talk about the Sticker Survey at the KLA conference
- Voting will be held in the meeting rooms on November 7th

Partnerships Report

- Garden City Arts – Art Display by Ariana Wheet - Watercolor
- Genesis – Navigating Your Needs (report of 10 people/families helped in 3 days)
- Real Men Real Leaders Tours / Volunteering Opportunities
- Finnup Foundation – Oral Histories Committee
- Saint Francis – Adoption and Fostering Display
- Special Olympics of Kansas – Special Olympics Sign Ups
- Harvest America
- Kansas Appleseed
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns
- USD 457 Nutrition – Summer Lunch Program
- Kansas Children's Service League (Head Start) – Halloween Extravaganza

Programming Report (Calli Villanueva)

- Calli highlighted Halloween Extravaganza bringing 1719 people to the library.
- International Games Day planned for November 18th
- Santa Storytime Dec 22nd

Correspondence: Match Day letter, Hosting elections Thank you note

Old Business:

- Big Sign Repairs – Underway, county approved to help with money
- Emergency Preparedness Plan – Review, Alice Training through Police Department

New Business:

- 2024 Holiday Schedule – All Staff Training Day **Marsha Wright made a motion to approve the 2024 Holiday Schedule. Paula Kimbrel seconded the motion. The motion carried.**
- Board discusses Board Meeting Schedule. **Paula Kimbrel made a motion to approve the Board Meeting Schedule. Jay Cook seconded the motion. The motion carried.**
- Close at 5pm for Staff Party on December 15 **Marsha Wright made a motion to approve closing early for the Staff Party. Paula Kimbrel seconded the motion. The motion carried.**
- Strategic Plan – **Paula Kimbrel made a motion to approve Strategic Plan with corrections. Jay Cook seconded the motion. The motion carried.**

Out of Contract Expenses: **Marsha Wright made a motion to approve the Out of Contract expenses and end of year transfers. Marsha Rupp seconded the motion. The motion carried.**

- \$1,500.00 – Big Sign Repairs
- \$264.30 – OOC to OOC Card October
- \$35,000 – Wampler Transfer
- \$7,506.25 – End of year Merchant Transfer

The meeting adjourned at 6:09 pm.

The next meeting is scheduled January 22nd, 2024.

Respectfully submitted,

Jay Cook