

MINUTES

Finney County Public Library Board of Trustees Meeting March 25th, 2024 5:00 PM

Members Present: Paula Kimbrel, Dave Jones, Marsha Wright, Marsha Rupp, Jay Cook,

Members Absent: Matias Gonzalez-Flores

Others Present: Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder, Sue Considine – via Zoom;

Minutes: The February minutes were presented for approval. **Jay Cook made a motion to accept the February minutes. Marsha Wright seconded the motion. The motion carried. The January minutes were approved for filing.**

Financial Reports Feb: Paula asked if there were any questions or comments regarding the February financial reports. **Marsha Wright made a motion to accept the February financial reports. Paula Kimbrel seconded the motion. The motion carried. The February financials were approved for filing.**

Statistics Reports Feb: Paula asked if there were any questions or comments regarding the February statistics report. Marsha Wright noted the increased in-house items. Pam explained there is a weeding project happening with LS&S guidance. **Marsha Wright made a motion to accept the February statistic reports. Marsha Rupp seconded the motion. Statistics for February were approved by consensus.**

Friends of the Library: Lydia absent

Board of Trustees Report:

Paula Kimbrel – said she and Pam watched the videos on leading a board and would like to see the library add policies on how to structure meetings for public comments and how to keep meetings respectful and time conscious.

Marsha Wright – said she read about the history of the library and liked seeing the FOL bookstore sign on the website

Marsha Rupp – Said she brought her grandchildren to Lego City and they had a great time

Jay Cook – said he also read about and was interested in the library's history

Dave Jones – said to check with Mike Collins for history about the library and the Nazarene Church about lego activities

Director's Report - February and March continue to keep the Library BUSY. While Library Staff is making plans for all of the upcoming events, School Visits / Earth Day @ Lee Richardson Zoo, April 19 / Friends Book Sale / TALC Car Wash / Summer Reading / Summer Lunch / etc., we are continuing to plan new displays and more ways for our patrons to interact with our collection. We are also scheduling a visit from LS&S Collection Development Team this fall, to include a catalog clean-up and big weeding project.

Current Projects in the works:

- WKCF Grant for Story Walk – Granted - \$5,000 - Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates – RJ's Plumbing has completed the pipe replacement. Square Deal will start sheetrock replacement and painting the last week in March. The replacement of the floor will be scheduled after the painting is complete.
 - During the recent storm, we found that one of the drains in the roof (to the pipes we just replaced) is cracked and leaking. We are working with County Maintenance to create a plan to repair it.
- Dollar General Grant - Submitted - \$3,000 – Summer Reading Program
- Free Comic Book Day Grant - Granted - 100 Free Comic Books
- Catalog Clean-Up – LS&S Collection Development Team

Partnerships Report

- Lee Richardson Zoo – Earth Day
- First Christian Church – Navajo Taco Dinner – Profit Recipient
- Express Employment – On Site Interviews for open positions in Garden City
- USD 457 / Communities in School – Future Finance Now – March 8th & 9th
- USD 457 Nutrition – Summer Lunch Programs
- Garden City Arts – Jade Christensen – Reproduction Art
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns

Programming Report (Calli Villanueva)

Correspondence: Commerce Bank

Old Business:

- Signature Cards - Resign
- Meeting Room Update – hope to be done before May 1st

New Business:

- Commerce Bank – CD renewal – Board discussed the new interest rate options for renewing the Capital Improvement CD. **Marsha Wright made a motion to approve renewing the Capital Improvement CD under the 12 month option at 3.08%. Marsha Rupp seconded the motion. The motion carried. Renewing the CD at the new rate was approved.**
- Storywalk Update
- Policies Update – would like to include a policy for reconsideration of a book, and a look at the by-laws.
- Budget 2025 – **Marsha Wright made a motion to approve the budget as presented. Jay Cook seconded the motion. The vote 4 in favor, 1 absent, and Dave Jones abstained. The motion carried. The Budget for 2025 was approved.**

Out of Contract Expenses: Marsha Wright made a motion to approve the Out of Contract expenses. Jay Cook seconded the motion. The motion carried. The Out of Contract Expenses and Transfer were approved.

- \$3500 – NE maintenance
- Transfer \$3500 from Wampler to OOC

The meeting adjourned at 6:05 pm.

The next meeting is scheduled April 22nd, 2024.

Respectfully submitted,

Jay Cook