

## MINUTES

### Finney County Public Library Board of Trustees Meeting April 22nd, 2024 5:00 PM

**Members Present:** Paula Kimbrel, Dave Jones, Marsha Wright, Marsha Rupp, Jay Cook, Matias Gonzalez-Flores – via zoom

**Members Absent:**

**Others Present:** Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder, Sue Considine – via Zoom; Lydia Smith – FOL President

**Minutes:** The March minutes were presented for approval. **Dave Jones made a motion to accept the March minutes. Marsha Wright seconded the motion. The motion carried. The March minutes were approved for filing.**

**Financial Reports March:** Paula asked if there were any questions or comments regarding the March financial reports. Marsha asked what is the criteria to qualify for state aid. Pam explained how the county has to provide a maintenance of effort. **Marsha Wright made a motion to accept the March financial reports. Dave Jones seconded the motion. The motion carried. The March financials were approved for filing.**

**Statistics Reports March:** Paula asked if there were any questions or comments regarding the March statistics report. Paula noted the website visits were lower. Calli explained the reports are generating differently. **Marsha Wright made a motion to accept the March statistic reports. Paula seconded the motion. Statistics for March were approved by consensus.**

**Friends of the Library:** Lydia Smith said Friends of the Library had a good 1<sup>st</sup> quarter. They are continuing to distribute books to different agencies around town including Salvation Army, Goodwill, Genesis, Catholic Charities and the Finney County Health building. In March and April Friends of the Library gave away 601 books. Lydia said they are waiting for the water to be turned on to work on the flower beds. Lydia asked about the farm animal story walk and Calli gave information about the program.

**Board of Trustees Report:**

Paula Kimbrel – said it seemed like a quiet month

Marsha Wright – said she was excited to see the statistics increasing

Marsha Rupp – nothing noted

Jay Cook – said he wondered if we are preparing students for the future

Matias Gonzales-Flores – apologized for missing the meeting last month, he explained a tornado had hit the plant where he works

Dave Jones – said the library budget is moving through the process. He said there was a citizen complaint about the flag being damaged and it has been replaced.

**Director's Report** - March was a busy month. We celebrated Dr. Seuss' Birthday, entertained over 800 people with Spring Break Lego City, took a programming break for the Presidential Primary, got gussied-up for Anti-Prom and closed the Library for Easter Sunday. April and May continue to bring more and more activities; School Visits and Tours / Earth Day @ Lee Richardson Zoo / County Government Day / Friends Book Sale / TALC Car Wash / Summer Reading / Summer Lunch / etc. We are continuing to plan new displays and more ways for our patrons to interact with our collection. We are excited for the LS&S visits that are scheduled: Sue and Mallory (HR) in May for Square Deal has completed the sheetrock replacement and painting. All Staff Day, Todd (CEO) will be here for our June Board Meeting and a visit from Amy (Collection Management) sometime this fall. We are also planning for an IT visit before the end of the year.

**Current Projects in the works:**

- WKCF Grant for Story Walk – Granted - \$5,000 - Working with Barking Dogs Displays and the City of Garden City
- Meeting Room repairs/updates – RJ's Plumbing has completed the pipe replacement. L&L Flooring will begin replacement of the meeting room floor next week
  - During the recent (March 2024) storm, we found that one of the drains in the roof (to the pipes we just replaced) is cracked and leaking. We are working with County Maintenance to create a plan to repair it
    - UPDATE: All roof drains have been sealed with tar and there were no leaks during the rain last weekend (April 2024). RJ's Plumbing has been contacted to replace the insulation (above the ceiling)
- Dollar General Grant - Submitted - \$3,000 – Summer Reading Program (Announced May 16<sup>th</sup>)
- Free Comic Book Day Grant - Granted - 100 Free Comic Books
- Catalog Clean-Up – LS&S Collection Development Team has been instrumental in facilitating our project. They have provided weeding lists and guidance on catalog clean-up to help us reach our goals

**Partnerships Report**

- Lee Richardson Zoo – Earth Day
- University of Kansas, Health and Environment – Maternal Child Health Program – Focus Groups
- First Christian Church – Navajo Taco Dinner – Profit Recipient
- Express Employment – On Site Interviews for open positions in Garden City
- USD 457 / Communities in School – Future Finance Now – March 8<sup>th</sup> & 9<sup>th</sup>
- USD 457 Nutrition – Summer Lunch Programs / Freezing Popsicles for Beef Empire Days Parade
- Garden City Arts – Erica Nordling – Mixed Media and Acrylic
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns

**Programming Report (Calli Villanueva)**

**Correspondence:** Commerce Bank - CD update

**Old Business:**

- Signature Cards
- Meeting Room Update – the pipes have been fixed, one needs insulation, wall and paint are done, waiting on flooring
- Storywalk Update – waiting on the city to mark, dig, and install
- Policies Update – will handout in June, can read through in July
- Budget 2025 Update

**New Business:**

- Marsha Wright renewal – sent for county approval

**Out of Contract Expenses:**

**Action:** Motion to approve

- \$887.36 – FOL 1<sup>st</sup> Quarter Sales

The meeting adjourned at 5:56 pm.

The next meeting is scheduled May 20th, 2024.

Respectfully submitted,

Jay Cook