

## MINUTES

### Finney County Public Library Board of Trustees Meeting May 20th, 2024 5:00 PM

**Members Present:** Paula Kimbrel, Dave Jones, Marsha Wright, Marsha Rupp,

**Members Absent:** Jay Cook, Matias Gonzalez-Flores

**Others Present:** Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder, Sue Considine; Lydia Smith – FOL President

**Minutes:** The April minutes were presented for approval. **Dave Jones made a motion to accept the April minutes with corrections. Marsha Wright seconded the motion. The motion carried. The April minutes were approved for filing.**

**Financial Reports March:** Paula asked if there were any questions or comments regarding the April financial reports. **Dave Jones made a motion to accept the April financial reports. Marsha Wright seconded the motion. The motion carried. The April financials were approved for filing.**

**Statistics Reports April:** Paula asked if there were any questions or comments regarding the April statistics report. Marsha asked when reference questions will start being consistent. Pam said it will be another nine months until the comparison year will meet the same criteria. The Board discussed adding Nature Explore door count to the statistics. **Dave Jones made a motion to accept the April statistic reports. Marsha Wright seconded the motion. Statistics for April were approved by consensus.**

**Friends of the Library:** Lydia Smith said Friends of the Library held a 3-day bag of books sale and made over \$1000. She said it was the first time she had a patron ask to “pay it forward” and this happened twice. There were 3 new volunteers assisting with the book sale.

**Board of Trustees Report:**

Paula Kimbrel – said this past week staff was incredible unloading donated books.

Marsha Wright – thanked Sue for making the effort to visit the library

Marsha Rupp – thanked Sue

Dave Jones – said Paula and Pam made a presentation for the budget request which is in process. He said the County Commission has renewed Marsha Wright as a board member for the library.

**Director's Report** - April brought fun outreach, including Earth Day, where we brought our Composter and talked about the different resources the library has around Renew, Reuse and Recycle. We also participated in County Government Day in Steven's Park. We made sure to visit all of the booths to connect and learn more about each County Department.

In May, we celebrated Cinco De Mayo and Community Culture Day in Stevens Park, and Star Wars Day and Free Comic Book day at the Library.

Lots of planning have gone into our Summer Reading Calendar, but the real work begins soon. Our Summer Reading Kick Off event, Farm Animal Storywalk, will be on May 31<sup>st</sup> and the Summer Reading Program begins on June 3<sup>rd</sup>.

#### **Current Projects in the works:**

- WKCF Grant for Story Walk – Granted - \$5,000 - Working with Barking Dogs Displays and the City of Garden City – Plan to start installation by June 1st
- Repairs:
  - Meeting Room – Done
  - Replacement Pipes – Done
  - Cracked plumbing pipe in basement – replaced (suggested full replacement of all plumbing)
  - Roof Drain in Silent Study still leaking – roofer came and fixed.
  - Hot Water Heater rusted out - Replaced
  - 2 Sprinkler leaks (1 major, 1 minor) – repaired
  - Clogged drain - fixed
- Free Comic Book Day Grant - Granted - 100 Free Comic Books (96 People attended)
- Catalog Clean-Up – LS&S Collection Development Team will be providing training at our Staff Development

#### **Partnerships Report**

- Lee Richardson Zoo – Earth Day
- University of Kansas, Health and Environment – Maternal Child Health Program – Focus Groups
- First Christian Church – Navajo Taco Dinner – Profit Recipient
- Express Employment – On Site Interviews for open positions in Garden City
- USD 457 / Communities in School – Future Finance Now – March 8<sup>th</sup> & 9<sup>th</sup>
- USD 457 Nutrition – Summer Lunch Programs
- Garden City Arts – Erica Nordling – Mixed Media and Acrylic
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns

#### **Programming Report (Calli Villanueva)**

**Correspondence:** Thank you card for Tour, Teen drawing

**Old Business:**

- Meeting Room Update
- Storywalk Update
- Policies Update
- Marsha Wright renewal
- Budget Update

**New Business:**

- Recent Repairs
- Election of Officers – **Paula made a motion to table the election of officers for the next meeting. Dave Jones seconded the motion. The motion carried. Election of officers will be discussed in the June meeting.**
- Library Tour

**Out of Contract Expenses:**

**Action:** Motion to approve

- \$425 – Aaron Fowler
- \$ 667.49 – Transfer OOC to OOC Card. **Marsha Wright made a motion to accept the April Out of Contract Expenses. Paula Kimbrel seconded the motion. The motion carried. Out of Contract Expenses for April were approved.**

The meeting adjourned at 6.22 pm.

The next meeting is scheduled June 24th, 2024.

Respectfully submitted,

Jay Cook