

## MINUTES

### Finney County Public Library Board of Trustees Meeting June 24th, 2024 5:00 PM

**Members Present:** Paula Kimbrel, Dave Jones, Marsha Wright, Jay Cook

**Members Absent:** Marsha Rupp, Matias Gonzalez-Flores

**Others Present:** Pam Tuller—Library Director, Calli Villanueva—Assistant Director, Karissa Rojas—Recorder, Lydia Smith – FOL President

**Minutes:** The May minutes were presented for approval. **Paula Kimbrel made a motion to accept the May minutes. Marsha Wright seconded the motion. The motion carried. The May minutes were approved for filing.**

**Financial Reports May:** Paula asked if there were any questions or comments regarding the May financial reports. Marsha Wright asked who is Ruddick/Oswalt. Pam explained the two endowments. Jay Cook asked about PayPal deposits. Pam explained patrons can pay fines and fees by credit card. **Marsha Wright made a motion to accept the May financial reports. Jay Cook seconded the motion. The motion carried. The May financials were approved for filing.**

**Statistics Reports May:** Paula asked if there were any questions or comments regarding the May statistics report. Board noted in-house and physical/electrical materials statistics were lower. **Marsha Wright made a motion to accept the May statistic reports. Paula Kimbrel seconded the motion. Statistics for May were approved by consensus.**

**Friends of the Library:** Lydia Smith said Friends of the Library received large donations of books and they have been refilling the Free Little Libraries. They have been helping with outreach events by loading and delivering supplies.

**Board of Trustees Report:**

Paula Kimbrel – said thanks to Pam for being present at the Art in the Park and 620 events.

Marsha Wright – said at the farm animal story walk she saw a variety of ages, family sizes, ethnicities and animals.

Jay Cook – Nothing Noted

Dave Jones – said the library had the full support of the county commission to close due to the heat and broken A/C

**Director's Report** - In May, we celebrated Cinco De Mayo and Community Culture Day in Stevens Park, and Star Wars Day and Free Comic Book day at the Library. It was a fun and busy month. Our Farm Animal Storywalk was held on May 31<sup>st</sup>. This was our Kick Off to Summer Reading. We had quite the array of animals and stories. USD 457's Nutrition Department provided a hamburger and hotdog feed to kick off the Summer Lunch Program. We are serving lunches Monday thru Saturday from 11:30 – 1:00. Getting an actual head count is difficult for these situations so, using our door count, we had 1,764 for the kickoff.

Both June and July will be busy, busy, busy. We know that it will be over in a flash and can't wait to share the stats and stories with you.

#### **Current Projects in the works:**

- Policy Update – Complete and ready for your review – Discussion in August
- WKCF Grant for Story Walk – Granted - \$5,000 - Working with Barking Dogs Displays and the City of Garden City – **Installation has begun** – Tally Trail from Main St to Fleming St
- Repairs: A/C
- Catalog Clean-Up – Amy Johnson, Director of Collection Development (LS&S), visiting in September

#### **Partnerships Report**

- Lee Richardson Zoo – Earth Day
- University of Kansas, Health and Environment – Maternal Child Health Program – Focus Groups
- First Christian Church – Navajo Taco Dinner – Profit Recipient - \$2,000 for Teen Area Update
- Express Employment – On Site Interviews for open positions in Garden City
- USD 457 / Communities in School – Future Finance Now – March 8<sup>th</sup> & 9<sup>th</sup>
- USD 457 Nutrition – Summer Lunch Programs
- Garden City Arts – SRP Contest Entries
- Genesis – Navigating Your Needs
- Real Men Real Leaders Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns
- SER National (Senior Employment Rehabilitation) Interns

#### **Programming Report (Calli Villanueva)**

**Correspondence:** Commerce Bank Statements

**Old Business:**

- Meeting Room Update – All done
- Storywalk Update – installation has begun, Red Ribbon planned
- Policies Update – Board discusses defacto and county cap funding, policies to be reviewed, discussion in August
- Budget Update – nothing new
- Recent Repairs
- Election of Officers – **Marsha Wright made a motion to keep Paula Kimbrel as Chairperson, Marsha Wright as Treasurer, Jay Cook as Secretary, and Marsha Rupp as Vice Chairperson. Jay Cook seconded the motion. The motion Carried. Election of Officers were approved.**

**New Business:**

- Evan Cahill – Eagle Scout Project Request for a music wall. He said he plans to raise \$1850 through donations and fundraising. Board discusses music wall. **Marsha Wright made a motion to approve a music wall attached to the Nature Explore fence facing outward. Paula Kimbrel seconded the motion. The motion carried. Evan was granted approval to create a music wall.**

**Out of Contract Expenses:** **Action:** Motion to approve. Paula Kimbrel made a motion to accept Out of Contract Expenses and Transfers. Marsha Wright seconded the motion. The motion carried. The Out of Contract expenses and transfers were approved.

- \$1105.82 – Transfer OOC to OOC Card – SR and JR Plumbing expenses
- \$8775.30 – L&L Flooring
- \$1756.00 – EnviroSigns Story walk expense
- \$2114.95 – Language Lizard Story walk expense
- \$1556.63 – Language Lizard Story walk expense
- \$5427.58 - Transfer from Wampler to OOC for Story walk expenses

The meeting adjourned at 6:17 pm.

The next meeting is scheduled August 26th, 2024.

Respectfully submitted,

Jay Cook