

MINUTES

Finney County Public Library Board of Trustees Meeting August 26, 2024 5:00 PM

Members Present: Paula Kimbrel, Dave Jones, Marsha Wright, Marsha Rupp, Jay Cook, Matias Gonzalez-Flores

Members Absent:

Others Present: Pam Tuller—Library Director, Karissa Rojas—Recorder, Lydia Smith – FOL President, Todd Frager – CEO of LS&S

Minutes: The June minutes were presented for approval. **Paula Kimbrel made a motion to accept the June minutes. Marsha Wright seconded the motion. The motion carried. The June minutes were approved for filing.**

Financial Reports June/July: Paula asked if there were any questions or comments regarding the June financial reports. Paula asked about the Roomdad payment. Pam explained the payment was for the live performer for the summer reading finale. Marsha Rupp noted the Navajo Taco donation of \$2000. **Marsha Wright made a motion to accept the June financial reports. Marsha Rupp seconded the motion. The motion carried. The June financials were approved for filing.** Paula asked if there were any questions or comments regarding the July financial reports. Paula asked about the Smart Start deposit. Pam explained that was for Kansas Notable Books. **Marsha Wright made a motion to accept the July financial reports. Paula Kimbrel seconded the motion. The motion carried. The July financials were approved for filing.**

Statistics Reports June/July: Paula asked if there were any questions or comments regarding the June and July statistics report. Dave noted the wireless stat has increased and asked what is the difference between wireless and computer use. Pam explained wireless counts patron devices connecting to the public Wi-Fi, and computer use counts patrons using our computers. Paula asked if it was normal to see stats drop off. Pam explained that people go on vacation or attend other activities. **Dave Jones made a motion to accept the June and July statistic reports. Marsha Rupp seconded the motion. Statistics for June and July were approved by consensus. approved by consensus.**

Friends of the Library: Lydia Smith noted 2nd quarter sales were \$1065.00. They made a lot of sales during the May bag of books sale. They have started a new marketing idea in the bookstore by putting starburst by special book series and books they are highlighting. Lydia wants to highlight Zane Grey books next.

Board of Trustees Report:

Paula Kimbrel – thanked Dave for speaking for the library at county and Pam for all the work getting the A/C running. She asked about applying for a digital equity grant that is due Sept 23

Marsha Wright – commended Lydia for her marketing in the bookstore

Jay Cook –

Dave Jones – said the commission will make their budget decision on Sept 3rd. He said the library's budget request is still intact.

Matias Gonzalez-Flores – Nothing Noted

Marsha Rupp – Nothing Noted

Director's Report - Summer Reading has come and gone. We are super excited to share stats and stories with you. We checked out 14,100 items in June and July and had a total of 556 sign-ups for the Summer Reading Program.

From the A/C breaking down during the hottest part of the summer, to bees in the river and trees that could be pushed over, we've had a busy summer.

As we "fall" into the third part of our year, we are planning for Conferences, Halloween, *Dinovember*, International Games Day, Match Day, and Santa Storytime.

Current Projects in the works:

- Policy Update – Discussion in August – Updates will be made and final version available in September
- WKCF Grant for Story Walk – Granted - \$5,000 - Working with Barking Dogs Displays and the City of Garden City – **Installation is done** – Tally Trail from Main St to Fleming St
 - Stories start in September
 - Ribbon Cutting will be in September (Dates to come).
- A/C – Fixed but temperamental – Working with the County and Webers
 - Total time closed = 34 hours
- Catalog Clean-Up – Amy Johnson, Director of Collection Development (LS&S), is visiting in September
- Teen Area – Rachel, Teen Services will briefly share ideas and plans

Partnerships Report

- Express Employment – On Site Interviews for open positions in Garden City
- Garden City Arts – Artwork on display
- Genesis – Navigating Your Needs – Ends August 31st
- Real Men Real Leaders - Tours / Volunteering Opportunities
- Community Service Council Meetings
- Kansas Workforce One Interns

SER National (Senior Employment Rehabilitation) Interns

Correspondence:

Old Business:

- Shannon – Oct Meeting
- Storywalk Update – the first book is Be Kind and will be done Sept 1st
- Policies Update – Board encouraged to bring any changes or suggestions to Pam
- Budget Update
- Teen Area Update – will come in next month
- A/C Update – fixed but temperamental
- Evan Cahill – Music Wall Update – almost done with fundraising, gathering supplies, will start building in September onto fence.

New Business:

- October meeting move to 21st **Action:** Motion to approve. Paula Kimbrel made a motion to accept moving the board meeting dates in October and December. Marsha Wright seconded the motion. The motion carried. The meeting dates were moved.
- December meeting move to 9th

Out of Contract Expenses: **Action:** Motion to approve. Paula Kimbrel made a motion to accept the OOC expenses and transfers. Marsha Wright seconded the motion. The motion carried. The OOC expenses and transfers were approved.

- \$1065.00 - FOL 2nd Quarter Sales
- \$92.93 – Language Lizard Expense
- \$50.00 – Trash Can for SR finale
- \$161.70 – 2 Toilets for SR finale
- \$400 – Florish popsicles for SR finale
- \$2114.95 – Language Lizard Story Walk Expense
- \$628.75 - RJ Plumbing
- \$950.28 - RJ Plumbing
- \$934.00 - Mike's Tree Service
- Transfer Wampler to OOC \$934.00 for NE expense
- Transfer OOC to OOC Card \$309.83 for SR Expense
- Transfer OOC to OOC Card \$113.37 for SR Expense
- Transfer OOC to Cap Imp \$8775.30 for L&L Flooring expense

The meeting adjourned at 6:10 pm.

The next meeting is scheduled September 23, 2024.

Respectfully submitted,

Jay Cook